

ARMY AGR OTOT VACANCY ANNOUNCEMENT
ARIZONA ARMY NATIONAL GUARD
ACTIVE GUARD AND RESERVE
HUMAN RESOURCE OFFICE
5636 East McDowell Road, Phoenix, AZ 85008-3495
PHONE (602) 629-4800; DSN 853-4800
WEBSITE: www.dema.az.gov

ANNOUNCEMENT NUMBER: 24-0900T

DATE: 05 May 24

CLOSING DATE:

**POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND MOS:
RECRUITING & RETENTION NCO OTOT (NATIONWIDE), PARA 999 LINE 99, E6, 00F3**

APPOINTMENT FACTORS:

OFFICER()

WARRANT OFFICER()

ENLISTED(X)

LOCATION OF POSITION:

W90CAA ARIZONA REC RET, 5636 EAST MCDOWELL ROAD BLDG PHOENIX AZ

WHO MAY APPLY:

Must be within the grade(s) of E4 and E6.

AREA OF CONSIDERATION: This position is **ONE TIME ONLY TOUR** in the Active Guard and Reserve Force and is open to current members of the Army National Guard and those eligible to become members of the Arizona Army National Guard in the grades of: **E4 to E6**. Individual selected will be on a **ONE TIME ONLY TOUR** of Active Duty Title 32 with the Arizona Army National Guard. In order to be considered for this position, applicants must meet minimum qualifications as outlined within this announcement.

NOTE: Selection for this position requires declaration of Arizona state residency at the time of in-processing, and maintaining that residency while on AGR status under Title 32, USC.

NOTE: This announcement is for positions throughout Arizona.

NOTE: Must be able to qualify for a "SECRET" security clearance.

NOTE: If selected, there is no promotion opportunity for the OTOT position.

NOTE: PCS funds are unavailable.

INSTRUCTIONS FOR APPLYING: The documents listed WILL be submitted "AS A MINIMUM". If any of the required documents are not reasonably available to you, a brief letter will be submitted citing the documents missing with a short explanation necessary to certify the soldier as eligible. Failure to do so may result in a finding of ineligibility and may cause the applicant to lose consideration for this position. Applications must be submitted following the instructions on this announcement. Applications are accepted through FTSMCS, please see FTSMCS INSTRUCTIONS located on DEMA website. If you are unable to login in to FTSMCS please check the email address associated with your CAC for accuracy on the RAPIDS Self-Service Online. If updates are needed it can be done at your nearest DEERS/RAPIDS Office. Incomplete applications will not be processed

1. *REQUIRED* Completed NGB 34-1
 2. DD Form 369 (Oct 2011) Police Record Check (fill out blocks 1-9 (b) and sign block 11)
 3. AZNG Form 335-4-R
 4. All DD Form 214's or NGB Form 22's
 5. Proof of meeting body composition standards IAW AR 600-9 (within 6 months.) DTMS printout can be used. (DA Form 5500/5501, if applicable.)
 6. Letters of recommendation or Noncommissioned Officer Evaluation Report (NCOER) as required by the position announcement. Provide last 5 NCOER, as applicable.
 7. Certified copy of Enlisted Record Brief (ERB).
 8. Provide copy of Individual Medical Readiness Record (MEDPROS). PHA must have been completed within 15 months.
 9. Statement of all active service performed. The following documents are acceptable – Current Retirement Points Accounting Management (RPAM) Statement (NGB Form 23B Army National Guard Retirement Points History Statement). For other services, equivalent retirement points statement. Must be within 1 year of Annual Ending Date;
 10. Copy of most recent ACFT (DA Form 705-TEST). Profiles must be attached, if applicable.
 11. Certificate of Release or Discharge DD Form 214(s), DD Form 220(s) and any accompanying DD Form 215(s), if applicable (Title 32 National Guard applicants only);
 12. NGB Form 22, if applicable (Title 32 National Guard applicants, or applicants with prior Title 32 service only);
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POSITION COMPATIBILITY REQUIREMENTS:

The individual(s) must be a current member or be eligible to become a member of the Arizona (ARMY) National Guard and qualify for and be placed in the following compatible MOS/AOC: 00F3

MINIMUM APPOINTMENT REQUIREMENTS:

1. Must have the potential to become MOS qualified in the first 12 months or be released from AD/FTNGD.
2. Must meet the medical fitness standards for retention per AR 40-501, chapter 3
3. Soldiers must meet the physical requirements of AR 600-9.
4. AGR soldiers will not be reassigned during the first 36 months of their initial tour except in the event of mobilization, force structure changes, or an exception to policy granted by the AGR program manager.
5. ARNG applicants must be able to serve at least 3 years in AGR status prior to completing 18 years of Active Service or mandatory removal from active service based on age or service (without any extensions) under any provision of law or regulation as prescribed by current directives.

6. Must possess the grade equal to or below that authorized for the AGR duty position.
7. Applicants who answer YES to questions 8, or 12-18 of section IV, NGB Form 34-1, or have not completed Initial Entry Training (IET) are ineligible to apply. to include DD214(s) that have unfavorable remarks to include; Unsatisfactory Performance, Misconduct, Dropped From the Rolls (DFR), Unsuitability/Unfitness or in lieu of court-martial AR 135-18, AR 135-91 Chapter 4,26, AR 135-178 Chapter 8,3 and 635-200 Chapter 11.
8. Additional qualification requirements are outlined in NGR 600-5, AR 135-18 and other applicable regulations and laws governing the Active Guard/Reserve Program.
9. Individuals selected for AGR tours that cannot obtain 20 years of Active Federal Service prior to reaching mandatory separation, must complete a statement of understanding acknowledging this fact. Waiver authority rests with the Human Resource Officer for non-control graded positions and with National Guard Bureau (NGB) for control Graded positions
10. Acceptance of an AGR position TERMINATES entitlements to be Selected Reserve Incentive Program (SRIP).
11. Must not be flagged in IPPS-A for weight, ACFT, security violations or pending any adverse actions.
12. Permanent Change of Station (PCS) expenses are not authorized for this position.

POSITIONS OF SIGNIFICANT TRUST AND AUTHORITY REQUIREMENTS

Reference: ALARACT 188/2014, HQDA EXORD 193-14 Screening of Sexual Harassment/ Assault Response and Prevention Program Personnel and Others in Identified Positions of Significant Trust and Authority.

Note: Applicants applying for POST positions must meet all the requirements listed prior to becoming eligible for acceptance into the AGR program. After State Level Checks have come back favorable, applicants can be hired in a temporary ADOS status until NGB Level Checks come back favorable.

- 1) Must not have a Type I or Type II Offense (See HQDA EXORD 193-14, Annex B)
- 2) Must be able to produce a favorable National Agency Check with Law and Credit (NACLC)
- 3) Must complete a Department of the Army Sensitive Duty Assignment Eligibility Questionnaire (DA Form 7424)
- 4) Must not be listed on the National Sex Offender Public Website
- 5) Must receive favorable results after completing a DD Form 369
- 6) Must complete, and provide, a Behavioral Health Interview (DA Form 3822) to local RRBN CDR.
- 7) Must have favorable results from:
 - a. Department of Army Inspector General (DAIG)
 - b. Criminal Investigation Division (CID)
 - c. Office of Military Personnel File Review
 - d. Army Substance Abuse Program

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED FOR SUCCESSFUL PERFORMANCE IN THIS POSITION OR THE MOS PREREQUISITES:

- (1) A physical demands rating--N/A.
- (2) A physical profile of 132221.
- (3) Qualifying scores.
 - (a) A minimum score of 110 in aptitude area GT on the Armed Services Vocational Aptitude Battery (ASVAB). Line score waivers will be considered for Soldiers with GT scores less than 110 provided the Soldier has a GT of 100, or a GT of 95 and ST of 95.
- (4) Meet selection criteria in National Guard Regulations 601-1, 600-200, 600-5, 600-10, 601-280, and AR 135-18 as applicable.
- (5) Be a high school graduate with diploma; or have one year college with a high school GED with no waiver.
- (6) No record of conviction by special or general courts-martial or civilian courts of offenses listed in AR 27-10 (Military Justice), chapter 24 or otherwise required to register as a sexual offender under AR 27-10, chapter 24.
- (7) SQI "4" and formal training is preferred
- (8) Must possess a "SECRET" security clearance
- (9) Must be in compliance with FRAGORD I, HQDA EXORD 161-13 Sexual Harassment/Assault Response and Prevention Program Army Stand-Down

BRIEF JOB DESCRIPTION:

Interview and counsel prospective enlistees. Gather individual data and prepare forms and documents incident to an enlistment. Maintain prospect data and files in a computer environment. Establish and maintain contacts with school officials, religious and civic leaders and groups; Present formal/informal talks on advantage of the Army National Guard to civic and service organizations and student bodies. Distribute and display recruiting publicity materials. Responsible for assisting units in their plans and programs to enlist quality individuals. Responsible for the technical assistance of retention/attrition management programs for the organizations with they support. Specific areas of responsibility are designated through written and oral instructions. Work is performed in compliance with regulations, policies and procedures. Evaluate the retention/attrition environment. Prepares and presents classes and/or briefings on ARNG programs, requirements, and the opportunities and benefits of membership for soldiers, family members, employers and others as required. Advises commanders and leads on programs, members, employers and others as required. Advises commanders and leaders on regulations/policy governing bars to extensions /immediate reenlistment. Prepares and conducts training/seminars/meetings for attrition management personnel, officers, NCOs and other key personnel. Provides family assistance during mobilization. Monitors and assists in matters pertaining to employer support of the other duties as assigned.

SELECTING SUPERVISOR:

MAJ Wiggins
