

**AIR ACTIVE GUARD RESERVE (AGR) VACANCY ANNOUNCEMENT**  
**JOINT FORCES HEADQUARTERS/HRO**  
**5636 East McDowell Road, Bldg M5710**  
**Phoenix, Arizona 85008-3495**  
**PHONE (602) 629-4826: DSN 853-4826**  
**WEBSITE: [DEMA Job Listings](https://demajoblistings.com) | [Department of Emergency and Military Affairs \(az.gov\)](https://www.dema.gov)**  
**<https://ftsmcs.ngb.army.mil/protected/FTSMCSAdmin/>**

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**ANNOUNCEMENT NUMBER: 24-025A**

**DATE: 14 Nov 23**

**CLOSING DATE:**

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**POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND AFSC:**  
**IT SPECIALIST-SYS ADMIN (114551034), PARA 0000 LINE 00, E8, 1D79**

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**APPOINTMENT FACTORS:**

**OFFICER()**

**WARRANT OFFICER()**

**ENLISTED(X)**

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**LOCATION OF POSITION:**

DAVIS-MONTHAN, AZ, 85707-4520

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**WHO MAY APPLY**

Must be within the grade(s) of: **E7 to E8**

**\*\*Applicants who currently possess a military grade one grade level higher than above posted grade level may be considered for this vacancy. If an over graded applicant is selected they must be reduced in grade prior to being accessed into this position. Applying for and accepting a lower graded military position is considered a voluntary reduction in grade. IAW ANGI 36-2503, an applicant must submit in writing their willingness to be administratively reduced in grade and submit this letter with their application package.\*\***

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**AREA OF CONSIDERATION:** Nationwide. Must be within the grade(s) of E7 and E8.

Individual selected will receive Active Duty Title 32 Tour with the Arizona Air National Guard. In order to be considered for this position applicants must meet minimum qualifications.

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**INSTRUCTIONS FOR APPLYING:** Applications must be submitted following the instructions on this announcement. Applications are accepted through FTSMCS, please see [FTSMCS INSTRUCTIONS](#). If you are unable to login in to FTSMCS please check the email address associated with your CAC for accuracy on the [RAPIDS Self-Service Online](#). If updates are needed it can be done at your nearest DEERS/RAPIDS Office. **Incomplete applications will not be processed.**

1. **\*REQUIRED\*** Completed NGB 34-1
2. **\*REQUIRED\*** vMPF RIP. Data Verification Brief or Career Data Briefs will not be accepted. All information to qualify you for an AGR position must be present within your RIP. Enlisted Members **MUST** show ASVAB scores. If there is a system limitation causing your record to be incorrect, you must include the official supporting source document with your package.
3. **\*REQUIRED\*** MyFitness Individual Fitness Tracker from MyFitness via myFSS showing current results and history (must be within 12 months). No other documents will fulfill this requirement. Member must be current/passing within fitness standards IAW AFI 36-2905. AF 469 **MUST** be provided for exemptions on most recent fitness assessment.
4. **\*REQUIRED\*** Detailed Resume with dates of employment (military and civilian) and contact information.
5. **\*REQUIRED\*** AF Form 422, Physical Profile Serial Report and DD Form 2992 (flight status only). Must be current within 12 months, this form can be obtained from your Wing Clinic.
6. **\*REQUIRED\*** Letter of verification of Security Clearance from local Security Manager.
7. **\*REQUIRED\*** Must submit last three (3) Enlisted Performance Reports (EPR's)
8. Memorandum in Lieu of any missing or flawed required documents.
9. AZNG 335-1-R / Military Brief
10. AZ Form 34-1, Arizona AGR Application Supplement

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**POSITION COMPATIBILITY REQUIREMENTS:**

**The individual(s) must be a member of the Arizona AIR National Guard and qualify for and be placed in the following compatible AFSC/AOC prior to starting AGR tour: 1D79**

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**MINIMUM APPOINTMENT REQUIREMENTS:**

1. Must possess AFSC 1D7XX
2. Must be in the ranks of MSgt/E7-SMSGt/E8.
3. Must possess a current CompTIA SEC+ Certification
4. Must possess Top Secret clearance with the eligibility of SCI Access
5. Must complete SNCOA within 6 months of assignment
6. Must submit last three (3) Enlisted Performance Reports (EPR's)
7. This position is in support of the MQ-9 mission and is subject to rotating shifts, weekends and holidays.
8. Due to force management reasons, a controlled tour of 3-5 years may be implemented based on current employment status

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**ADDITIONAL REQUIREMENTS:**

1. Must be in compliance with physical fitness, height, weight, and body fat measurement standards as listed in AFI 36-2905.
2. If selected member is pregnant, orders may commence as long the member can safely perform duties within the restrictions of the AF 469 and with chain of command approval.

3. If required, we will initiate an investigation for a security clearance. Unfavorable results will be cause for your immediate separation.
4. Individuals who cannot obtain 20 years of Active Federal Service prior to reaching mandatory retirement, age 60 for enlisted personnel, or mandatory separation date for officers,if selected you must submit a Waiver for Exceptional Circumstances to their HRO remote, through the HRO with final approval at the Air Component Commander level. Waivers must justify why it is in the best interest of the unit, State, or Air National Guard.
5. You must meet eligibility requirements of AFI36-2101 Classifying Military Personnel (Officer and Enlisted) and ANGI 36-101 (The Active Guard/Reserve Program).
6. Individuals selected for Control Grade positions are subject to Control Grade availability.

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**EVALUATION PROCESS:** Each applicant must **FULLY SUBSTANTIATE** on their application how they meet the requirements for the position being advertised; otherwise applicant will be considered unqualified for this position. Applications will be evaluated solely on information supplied in the application (NGB Form 34-1) and resume. Experience will be evaluated based on relevance to the position for which application is being made. Include job titles, starting and ending dates (month and year), hours per week, salary, duties/accomplishments, employer(s) name and address, and supervisor(s) name/phone number and permission to contact.

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**BRIEF JOB DESCRIPTION:**

This position is located at the 214th Attack Group, Tucson, Arizona. The purpose of this position is to be one of the enlisted leaders of a remotely piloted aircraft communications flight. The incumbent is responsible for actively integrating subordinates' talents, skills, and abilities with other teams to effectively support and accomplish the mission. Additionally, they should seek joint and interagency professional development opportunities to build partnership capacity. They should be highly proficient at the Airman Leadership Qualities and have a comprehensive knowledge of the foundational competencies operating at the advanced and expert levels. They should mentor their subordinates and peers through continual education, training, and experience to develop ready and disciplined teams. They also play a unique and critical role in developing and advising officers to lead teams successfully. They should focus on being/remaining Technical experts and begin transitioning from first-line supervisors and trainers to leaders of teams with operational competence and overall effectiveness. Finally, they should be an experienced operational leader that continues to develop their leadership and management skills. They should strive to learn the art of strategic leadership and have or earn the 9-skill level.

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**SELECTING SUPERVISOR:**

Lt Col Luke Fitzgerald