



**ARIZONA DEPARTMENT OF EMERGENCY AND
MILITARY AFFAIRS
DIVISION OF STATE ACTIVITIES – PURCHASING &
CONTRACTING**

5636 East McDowell Road, Building M5330, Phoenix, Arizona 85008-3465



JANICE K. BREWER
GOVERNOR

MG HUGO E. SALAZAR
THE ADJUTANT GENERAL

Contract Award/Procurement Summary

TO: Purchasing Manager
Cc: File/Procurement # M10-0031 and Administrative Assistant
FROM: Gina Myers
DATE: 09/02/10
RE: Contract Award Recommendation – R2-7-B314 (Invitation for Bid)
PROCUREMENT TYPE: IFB
TOTAL CONTRACT AMOUNT: \$62,758.41
CONTRACT AWARD DATE: 9/2/10
AWARDED CONTRACTOR: JML Equipment Repair, LLC.
AWARDED CONTRACTOR S/M/WBE CLASSIFICATION: SB
PURCHASE ORDER NUMBER: 11-0344-ND

CLASSIFICATIONS – (Enter total number of offers received based on each listed category):

1.0 Small Business (SB) 1; 2.0 Small Business African American (SBAA)___; 3.0 Small Business Asian (SBA)___;
4.0 Small Business Hispanic (SBH)___; 5.0 Small Business Native American (SBNA)___; 6.0 Small Business Other
(SBO)___; 7.0 Small, Women Owned Bus. (SWOB)___; 8.0 Small, Women Owned Bus. African American (SWOBAA)
___; 9.0 Small, Women Owned Bus. Asian (SWOBA) ___; 10.0 Small, Women Owned Bus. Hispanic (SWOBH)___;
11.0 Small, Women Owned Bus. Native American (SWOBNA) ___; 12.0 Small, Women Owned Bus. Other (SWOBO)
___; 13.0 Women Owned Business (WOB) ___; 14.0 Women Owned Bus. African American (WOBAA)___;
15.0 Women Owned Business Asian (WOBNA)___; 16.0 Women Owned Business Hispanic (WOBH)___; 17.0 Women
Owned Business Native American (WOBNA)___; 18.0 Women Owned Business Other (WOBO)___; 19.0 Minority
African American (MAA)___; 20.0 Minority Asian (MA)___; 21.0 Minority Hispanic American (MHA)___; 22.0
Minority Native American (MNA)___; 23.0 Minority Other (MO) ___; 24.0 None 1.

I have reviewed all two (2) bids submitted. In accordance with Rule R2-7-B313 (Invitation for Bid) of the Arizona Procurement Code, I have determined JML Equipment Repair LLC. bid is the lowest responsive, responsible bidder/most advantageous to the State based on the factors set forth in the solicitation.

1. The scope of work for this solicitation is to Refurbish/Upgrade Air Force Rocket Motor Semi Trailer

2. I have reviewed all the required written determinations required by either the Arizona Procurement Code or Arizona Revised Statute and have appropriately written and placed those determinations in the solicitation file.
3. I have verified that none of the vendors I am recommending the award of this contract to have been listed under the Arizona State Procurement Office Excluded Parties List and/or the Excluded Parties List System (EPLS) of the General Services Administration.
4. The Invitation for Bid was issued on July 2, 2010 and placed on the State Procurement Office's web-site. The solicitation was issued for at least 14 days before the offer due date and time and if a shorter time was necessary, I have written and placed a determination in the solicitation file documenting the specific reasons why this was necessary.
5. The notification of the Invitation for Bid was either mailed or electronically sent to all vendors of record contained in the ProcureAZ system and publicly advertised in the Record Reporter 7/2/10 in accordance with the provisions of the Arizona Procurement Code. The publication date was not less than two weeks before bid opening and was circulated within the affected governmental jurisdiction.
6. Written notice of the solicitation was provided to all prospective suppliers that have registered with the Department of Administration's State Procurement Office for the specific material, service, or construction solicited.
7. The policy limits on the awarded firms ACORD Certificate of Liability Insurance reflect the amounts requested under the solicitation terms.
8. A mandatory Pre-Bid meeting was held on 7/14/2010 at Camp Navajo for which two (2) vendors attended. Based on questions and discussion at the Pre-Bid conference, an amendment was issued with extensive clarifications and answers to questions at the conference. The Pre-Bid meeting was not less than seven days before the solicitation due date and time.
9. Amendment Number One was issued 7/15/10 to allow for repairs to be made onsite, addition of DOT inspection & load test, and Camp Navajo security requirements. Amendment Number Two was issued 7/19/10 to add winch line pull requirements to scope of work which delayed the date for receipt of bids until 7/26/10. The amendments were provided to all known bidders.
10. The following vendors responded by the solicitation due date and their prices were as follows (IFB ONLY):

Arnold Machinery Co.	-- Base Bid Price: \$59,376.55
JML Equipment Repair	-- Base Bid Price: \$79,195.55 (Negotiated to \$62,758.41)
11. The bids were opened on 7/26/10, officially at 2:00 PM (Arizona Time), in the Purchasing and Contracting Office, 5636 E. McDowell Rd., Building M5330, Phoenix, AZ 85008.

12. Arnold Machinery Co. bid was determined to be non-responsive for the following reasons:

a. Offeror did not submit a bid which conforms in all material respects to the invitation for bid in meeting the requirements in the scope of work.

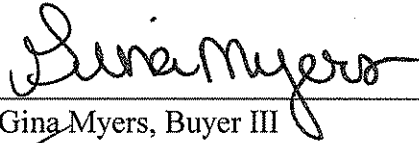
b. Clarifications of bid were requested in writing and based on offeror's responses to the clarifications the offeror is determined not susceptible for award.

I found the remaining bids responsive to the requirements of the specifications.

13. The term of this agreement shall begin on 9/2/10 and end 3/1/11.

14. Repairs will begin approximately 9/7/10.

15. Each unsuccessful offeror was notified in writing of the award and any required bid security was returned to the unsuccessful offerors.



Gina Myers, Buyer III

Project Status Updated in Bid Log (Check box)

Awarded contractor's insurance certificates are valid and current (Check box)

CONCUR:



Corry Slama, C.P.M., CPPB
Purchasing Manager

Project Status Updated in Bid Log and Legal Worker Act Database (Check box)