

**ARIZONA**  
Department of Emergency and Military Affairs

**POLICY LETTER NO. 70.02**

**POLICY LETTER**

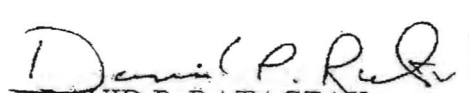
**DATE 15 FEB 2007**

**OPR AZAA-AV-S**

**SUBJECT:** Use of Cell Phones/Communication  
Devices While Operating a Motor Vehicle

**REGULAR POLICY LETTER DISTRIBUTION  
(POLICY LETTER 10.01)**

1. Reference: AR 190-5, AFI 31-218(I), Motor Vehicle Traffic Supervision para 4-2, (c), (3).
2. Vehicle operators on an Arizona National Guard Installation and operators of Government owned or leased vehicles in any location shall not use cell phones or other hand-held communication devices (e.g. text messaging, email, etc.) unless the vehicle is safely parked or unless they are using a hands-free device. The wearing of any other portable headphones, earphones, or other listening devices (except for hands-free cellular phones) while operating a motor vehicle under these same situations is prohibited. Vehicle accidents remain a leading cause of fatalities. An increasing number of these accidents are attributed to driver distractions, particularly use of cell phones and hand-held communication devices.
3. All Arizona National Guard members who violate this policy will be referred to the first O-6 in their chain of command for remedial training. Remedial training will be completed within two weeks for full time employees and within sixty days for traditional Guard members. Civilian employees who are found in violation of this policy will be referred to their supervisor for remedial training. Such training will be accomplished within two weeks. Personnel conducting remedial training may utilize the training program available from the Arizona Army National Guard Safety Office. Second offenses may result in the loss of installation driving privileges.
4. Exceptions to this prohibition are: Emergency responders using cell phones and hand-held radios to include military police, firefighters, emergency maintenance personnel, and hazardous material handlers operating in immediate cleanup situations; and safety/emergency personnel using hand-held radios to include range safety personnel operating radios on active ranges.
5. Point of contact for this policy is the Arizona Army National Guard Safety Office at (602) 267-2945 or DSN 853-2945.

  
DAVID P. RATA CZAK  
Major General, AZ ARNG  
The Adjutant General

I have read, understood, and received a copy of  
this policy letter.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date