

## ARIZONA NATIONAL GUARD – ACCELERATED HIRING OPPORTUNITY

**ACCELERATED HIRING AUTHORITY # 24-012AHA**

**POSITION/GRADE:** Budget Analyst / GS-0560-09

**SALARY:** \$62,635 to \$81,425 (Annual)

**TYPE OF APPOINTMENT / TENURE:** T5 / Indefinite (Individual selected will receive an Indefinite Appointment and may be converted to permanent based on availability of funds or position no longer being encumbered.)

**Service:** Excepted

**LOCATION:** WAATS, Red Rock, Arizona

**AREA OF CONSIDERATION:**

- Must be a United States' Citizen.

**SUMMARY OF DUTIES:** Performs routine budget analysis functions in assigned areas. Work may be performed in any segment of the normal range of budget administration work performed by the organization including budget formulation, budget presentation-enactment, or budget execution. Duties typically performed include the following: assisting in the preparation of budget estimates and justifications; interpreting OMB directives and circulars; providing information and advice to program managers; reviewing bureau and office budget submissions for reasonableness, accuracy, and conformance with procedures and guidelines; monitoring budget; recommending reprogramming of funds as needed.

**HOW APPLICANTS WILL BE ASSESSED:** If your resume does not include a narrative description of how you meet the SPECIALIZED experiences and OTHER requirements, you may lose consideration for this position.

**SPECIALIZED EXPERIENCE:** To qualify as a minimal entry level for the GS-0560-09 position, the candidate must be eligible for entry into the position's financial management certification career program based before final approval and appointment is processed. The candidate must have at least **three months** of basic finance budget training or competencies that provided knowledge of financial principles and procedures. The candidate must have some understanding of the basic principles and concepts of the National Guard financial budget business program requirements. The highly qualified candidate must have at least **12 months** of finance budget experiences and competencies that provided knowledge of financial principles and procedures. Candidate must have a good understanding of the basic principles and concepts of the National Guard financial budget business program requirements. A candidate must have experiences and training that demonstrate the abilities to follow directions, to read, retain, and understand a variety of instructions, regulations, policies, and procedures.

**CONDITIONS OF EMPLOYMENT & NOTES:**

- This is a Financial Management Level 2 Certified position designated as such in accordance with the National Defense Authorization Act (NDAA) 2012, Public Law 112-81, Subtitle F-Financial Management, section 1051, amending 10 United States Code, section 1599d. Incumbent of this position is required to comply with all Department of Defense and Department of the Army requirements of this certification program. This certification requirement is a condition of employment for this position. Failure to obtain this certification within the required time may subject the incumbent to adverse action.
- Failure to achieve the positions' required certifications within the first 24 months of appointment, result in the employees' direct terminations.

- Incumbent will be required to complete training in fiscal disciplines; Fiscal Law, Resource Management Information Course (RMIC), Contracting Officer Representative (COR), Automated Fund Control Order System (AFCOS).
- Must possess or be able to obtain a Secret Security Clearance.

**REQUIRED DOCUMENTS:** Resume.

Failure to submit any required documentation will result in loss of consideration for this vacancy.

Email your resume and any other required documents to [ng.az.azarng.mbx.hro-aha@army.mil](mailto:ng.az.azarng.mbx.hro-aha@army.mil). For additional information or questions please call 602-629-4800.

**NOTE: Veterans' Preference is not applicable to the Accelerated Hiring Authority.**

**NOTE: Please identify the Accelerated Hiring Authority # on your resume and the subject line of the email when submitting your application. If the applicant fails to provide this information, the applicant may lose consideration for this position.**

**NOTE: This announcement will close upon the selection of an applicant which may occur at any time.**